



Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes
May 22, 2014.

Attending: Jeanne Raboin (chair), Dick Mailloux (vice-chair), Harry Kubetz, Gare Thompson, Robin Venezia, Susan Visser, Lars Widstrand (secretary)

Meeting called to order at 6:50 pm in the George R Wallace III Meeting Room in the Lunenburg Public Library by Jean Raboin.

- Public Comment
 - No public comment
- Jeanne and the incumbents of the board welcomed recently elected trustees Harry Kubetz and Susan Visser to the board.
- Jeanne and the incumbents of the board welcomed recently appointed Gare Thompson back to the board.
- Agenda Items
 - Approval of Minutes
 - April 17, 2014: tabled until June meeting
 - May 15, 2014: Jeanne entertained a motion to accept the minutes as presented, moved by Dick, seconded by Robin
Voted to approve: Jeanne, Dick, Robin
Abstained: Lars (not present at the meeting), Harry, Susan (not members at the meeting).
- Director's Report
 - The director's report, as submitted by the director, was read and discussed
 - Items discussed:
 - Budget: Robin mentioned that more specific line items that Martha would like to see in the library budget may not be possible to implement, an existing line may be reassigned – the Board will contact to Martha and ask how she wants to proceed. Discussion how much flexibility the director may have in reassigning / breaking down line items to better fit the Library's model of operation.
 - Budget: Brian Laffond's questions about the heating portion of the budget will be put on the agenda for the June meeting.
 - Technology: The Mass Broadband Project which brings fiber optic cable connections to towns & libraries in Western and North Central Mass. Clarification needed on who will possibly get attached to the fiber optic network (staff / staff+public / other computers), and the cost implications.
- LPL Director Evaluation
 - Described by Jeanne as information to the new board members; general discussion followed
 - Information: Contract with the director is with the LPL Board of Trustees, not with the Town of Lunenburg.
 - Meeting with the director will take place before the next regular trustee meeting to present evaluation and the director's new contract.

- Discussion about future goal settings and follow-up to be done by the trustees. Suggestion that target dates are added to goals, to provide milestones and measurable points. The targets are intended as indicators and mile-stones, and not as a “whip”, to make sure the board is aware of resources required to attain set goals, etc.

- June book and bake sale coming up. June 7th 9 – 2 p.m.
 - Volunteers are always needed to help set up, run and break down the book and bake sale. Any contribution in time and/or effort is most welcome – not only from the Board, but from the general public as well. Baked goods are definitely welcome!
- Annual Friends meeting coming up, Saturday July 26 at 10 a.m.; pot luck breakfast.
- Current President of Friends, Beverly Guerin is leaving, new officers will be selected at the annual meeting.
- Jeanne will ask Lydia Henshaw to come to the June trustee meeting to give a full presentation of the Friends to the new board.

- For Chairman: Jean was nominated by Gare, seconded by Susan, voted: all in favor
- For Vice-chairman: Dick was nominated by Jean, seconded by Robin, voted: all in favor
- For Secretary: Lars was nominated by Gare, seconded by Robin, voted: all in favor
- For Personnel subcommittee: Gare, Harry, Dick
- For Policy subcommittee: Lars, Dick, Robin
- For Budget subcommittee: Susan, Harry, Jean
- For Endowment subcommittee: Jean, Susan
 - Motion by Jean to accept all committee members as listed: so moved by Susan, seconded by Dick, voted: all in favor.

- Respectfully submitted,
Lars Widstrand
Secretary, Board of Trustees, Lunenburg Public Library

LPLBoT Agenda for May 22, 2014
Director's report